

Cadmore End, High Wycombe, Buckinghamshire HP14 3PE  
 Telephone: 01494 881460 | Email: [office@cadmoreendschool.org](mailto:office@cadmoreendschool.org)

Headteacher: Mrs. D Groom

*'From small beginnings come great things.'*  
 The parable of The Mustard Seed. Matthew 13:31-32

Dear Parents and Carers,

As we return after the February half-term break, I wanted to take the opportunity to provide an update on my last communication from October 2024.

### The Governing Board:

Since my last communication, I am delighted to announce that **Bradley Jones** joins as a **Parent Governor**, following our recent election process. His perspective as a parent will be invaluable in shaping our decisions and ensuring we continue to provide the best possible education for all our pupils.

Below is a summary of our current board:

Name	Governor Appointment	Responsibility / Committees
Mr Oliver Westby	Foundation Parochial Church Council (Chair of Governors)	Safeguarding, H&S and Premises, Attendance, Finance, HTPM, Governor development, PSHE
Mr Bradley Jones	Parent Governor	<i>Newly Elected December 2024</i>
Mrs Debbie Groom	Headteacher (Ex-Officio)	
Mrs Kath Baird	Staff Appointed	
Mrs Zoe Champness	Foundation Diocesan Board	EYFS
Mr Steve Kelsey	Foundation Diocesan Board (Vice Chair of Governors)	Finance, English, Maths, Digital Security
Mrs Lucy Smith	Foundation Parochial Church Council	RE, SIAMS and Wellbeing
Rev Mark Ackford	Foundation Incumbent (Ex-Officio)	Inclusion (SEN and Pupil Premium), HTPM
Mrs Bronwen Zeun	LA Appointed	Curriculum
2x Vacancy	Foundation Parochial Church Council	
Vacancy	Parent Governor	

We currently have three vacancies on the Governing Board—one for a Parent Governor and two for Church Council-appointed Governors. Elections for the parent governor role will be held in due course. If you know someone who would make a positive contribution as a church-appointed governor, please encourage them to put themselves forward for consideration.

### School Funding Challenges:

I am pleased to provide you with an update on the steps we have taken to address the funding challenges we outlined earlier this academic year.

Thanks to the hard work of our school leadership team and governing board, we have successfully secured additional funding through Education, Health, and Care Plans (EHCPs). This ensures that we can continue to provide the necessary support for pupils with additional needs without compromising the quality of education for all. While we remain in discussions with the local authority regarding the reinstatement of

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Love

Faith

Courage

Honesty

Respect

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High Needs Block Funding (HNBF), our current strategy allows us to maintain a balanced budget moving forward.

### **Attendance and Punctuality:**

Punctuality remains an ongoing concern, and I want to emphasise its importance once again. Arriving on time each day is essential, not only for your child's learning, but also for the smooth running of the school and minimising disruptions to others.

Being just 5 minutes late each day adds up to 3 school days of lost learning over the course of a year.

Beyond the impact on individual pupils, studies suggest that as much as 15% of teaching time per term is lost due to late arrivals. When teachers have to pause lessons to accommodate latecomers, it disrupts the flow of learning for the entire class and diverts attention from teaching to help those who have missed key instructions catch up.

Developing good punctuality habits from an early age benefits children academically and personally, fostering a sense of responsibility and key life skills that will serve them well in later education and employment. I encourage all parents to ensure their children arrive on time each morning, reinforcing our shared commitment to their success.

Reminder: The school gates open at 08:30 and registration takes place at 08:45

### **Wrap-around Care:**

We recognise that the timings of the school day can present challenges for some, which is why I am pleased to remind you that new for the 2024-25 academic year, the school now offers a full wrap-around care service from 07:45 to 18:30. Full details can be found on the school website.

### **Parent-Teacher Association (PTA):**

The PTA plays a crucial role in supporting the school, organising fundraising events, and fostering a strong sense of community. The PTA are always looking for more volunteers to help make these efforts as successful as possible.

Getting involved with the PTA is a fantastic way to contribute to the school, whether by:

- Assisting in event planning
- Volunteering at fundraisers
- Sharing new ideas to enhance our children's school experience

If you are interested in getting involved, please reach out to the school office at

[office@cadmoreendschool.org](mailto:office@cadmoreendschool.org)

Kind regards,

**Oliver Westby**

Chair of Governors



Cadmore End Church of England Combined School | Cadmore End | High Wycombe | HP14 3PE

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